

## APPENDIX A – CASSC Correspondence Schedule, as at 7 April 2016

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
9 March 2016	Cllr Derbyshire	<b>Rent Smart Wales</b>	<p><i>‘Overall, Members are pleased with the progress made to date and reassured by the answers provided at the meeting’</i></p> <p><i>In order to assist Members understanding, Members would like to receive the following information:</i></p> <ul style="list-style-type: none"> <li>- <i>The milestones and metrics that are in place to measure progress in implementing Rent Smart Wales;</i></li> <li>- <i>The actual proportion of money that comes in from fees and goes out to each Local Authority to cover enforcement costs.</i></li> </ul>		<b>Response Awaited</b>
9 March 2016	Cllr Elsmore	<b>Housing (Wales) Act 2014</b>	<ul style="list-style-type: none"> <li>• <i>Request for information - The number of landlords who have rented homes to homeless people, under the Housing Solutions package, as at 2 March 2016.</i></li> <li>• <i>Request for information - The number of properties that have been used to rent homes to homeless people, under the Housing Solutions package, as at 2 March 2016.</i></li> <li>• <i>Request for information - The length of tenancies secured via the Housing Solutions package.</i></li> <li>• <i>Request for information - Feedback from private rented sector landlords at the</i></li> </ul>		<b>Response Awaited</b>

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		<p><b>Supporting People Local Commissioning Plan 2016/17</b></p> <p><b>Quarter Three Performance</b></p>	<p><i>official launch in March 2016 at City Hall.</i></p> <ul style="list-style-type: none"> <li>• <i>Request for information - a short briefing outlining the Autumn Statement Welfare Reform changes, the likely impact and the work proposed to mitigate the impact.</i></li> <li>• <i>Recommendation - that the height of fuse boxes be considered in refurbishments of sheltered housing.</i></li> <li>• <i>Recommendation - that officers look at some of the practical examples of work being undertaken to tackle delayed transfers of care in areas such as Kent.</i></li> <li>• <i>Members look forward to receiving the response to the voids deep dive.</i></li> </ul>		
9 March 2016	Cllr De'Ath	<b>Domestic Violence Re-commissioning</b>	<ul style="list-style-type: none"> <li>• <i>Recommendation - that a systematic gap analysis is carried out, building on the work in the SafeLives report, to inform re-commissioning.</i></li> <li>• <i>Recommendation - that the Crown Prosecution Service be invited to join the Cardiff and Vale sub regional strategic group.</i></li> <li>• <i>Recommendation - that officers look to see the lessons learnt from the recent Domestic Violence courts pilot.</i></li> <li>• <i>Request for information - a brief review of the relevant timescales pertaining to the re-commissioning process.</i></li> </ul>		<b>Response Awaited</b>

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			<ul style="list-style-type: none"> <li>• <i>Evident that more work is needed to ensure service users have a voice in the re-commissioning process. Members pleased that Cllr De'Ath spot lit this area as one to improve. Members highlighted the need to ensure under-represented groups regarding domestic abuse are heard from, such as (in this context) older people, LGBT service users and Ethnic Minorities service users.</i></li> </ul>		
16 March 2016	Cllr Hinchey	<b>Research Reports</b>	<p><i>Our main concern focuses on the fact that important aspects of research strategies used and their various limitations are not detailed in recent work produced by Cardiff Research Centre.</i></p> <p><i>Recent surveys were methodologically on completely different bases, but this was not made clear in the way that results were reported. It is accepted good practice to explain, in the final research report, the strengths and weaknesses of the research methods used, thus enabling those who use the research reports to bear these in mind when making decisions.</i></p> <p><i>With regard to the Day Opportunities Strategy survey, in reporting the views of those who responded, it should be made clear that decision makers should not assume that their views are representative of the community of current service users as a whole and certainly not of</i></p>		<b>Response Awaited</b>

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			<p><i>those not currently using day services but who might need care packages in the future.</i></p> <p><i>Members would be grateful if these points were raised with Cardiff Research Centre officers and subsequent consultation research reports designed accordingly, in order to ensure those using and reading the research are appropriately informed.</i></p>		